

# Calvary Episcopal Church

MINUTES OF VESTRY MEETING  
August 13, 2019

The August meeting was called to order by Sr. Warden Amber Zentis at 6:05 PM. The vestry said an opening prayer for the parish.

Vestry Members Present: Betty Best, Eric Cain, Angela Cooley, Roy Haley, Jim Kidda, Frank Lemkowitz, Oscar Lozano, Missy Marek, David Taylor, Bob Watts, Don Whitehead and Amber Zentis.

Also Present: Rev. Lecia Brannon

Vestry Members Absent: None

Betty Best led the vestry in a devotional based on Living in a Divided Nation.

## Review of July Meeting Minutes

The minutes of the July 2019 meeting were reviewed for accuracy and approved, following a motion by Bob Watts, seconded by Roy Haley.

## Finance Committee Report: July 2019 results

- \* Year to date pledge offerings showed a shortfall, possibly due to summer, but this was more than made up for by plate offerings exceeding budgeted amount. Total revenues exceed budgeted amount.
- \* Designated Outreach Donations reflects the prior decision noted in the July report that \$30,000.00 would be transferred from it to the Foundation for campus projects.
- \* Utilities reimbursement reflects anticipated reimbursement from Calvary Episcopal Preparatory totaling about \$3,500.00 which has not been received yet.
- \* Formation is well under budget to date largely due to not having VBS this year.
- \* The checking account has enough money to cover budgeted expenses for two months.
- \* The Finance Committee Report was accepted without motion.

## Finance Committee Recommendations

- \* There was a discussion about signing checks. Leslie Amentini and Christian Iversen will retain check signing authority, and Amber Zentis will not.
- \* Financial Administrator Kathy Haley is researching the most optimal credit card for Calvary Episcopal Church. Once she has made the decision, Calvary will transition to the new credit card, as the old one is in the name of the previous rector.
- \* Financial Committee recommendations were accepted without motion.

## Senior Warden's Report

- \* The Calvary Foundation has written checks to assist with repair of the Comfort/ Bride's Room roof and has received a gift to cover the cost of wheelchair ramp to the youth building.
- \* Vestry members are asked to pray for discernment for new vestry candidates. Oscar Lozano has agreed to stay on in 2020 as Junior Warden.
- \* Lois Essells and Kay Hardee have agreed to work in establishing new Foyer Groups. Sign ups will begin on Rally Sunday.
- \* Calvary Episcopal Preparatory (CEP) has almost finished their initial round of interviews for headmaster and will then select semi-finalists to participate in video interviews. CEP anticipates naming a new headmaster by year end, though the new headmaster would not begin employment until after the 2019-2020 school year.

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## Locum Tenen's Report

- \* The Kairos closing was a successful weekend.
- \* There has been great response to the Parish Retreat which is scheduled for October 18 - 21 at Camp Allen.
- \* August 18 is Blessing of the Backpacks and Teachers.
- \* August 25 is Rally Day. Displays should be ready for 9 AM and stay after the second service for at least 20 minutes. They can be dropped off Saturday between 10 AM and 12 PM. If there is a new display, notify Anne so space can be made for it.
- \* EYC will start September 8, with a pizza and ice cream social. Ice cream was provided from the Ladies' Ice Cream Social and the vestry members are asked to donate for pizza.
- \* Sunday September 22 there will be a tour for newcomers.
- \* On November 3, there will be a Welcome Party for new members at the Scarboroughs' house. Vestry members are asked to assist in hosting this event.
- \* Stewardship committee will be forming, with Wendy Doherty serving as chairperson.

## Jr. Warden Report

- \* A temperature sensor was installed in the nursery (PreK 3 room) and a toggle switch was installed in the Conference Room to help control the temperature in these rooms.
- \* Pilot lights were fixed on the stove, so all burners heat evenly.
- \* Duran Roofing will fix the roof of the Comfort/ Bride's Room between August 16 and 19, weather permitting, at a cost of \$8,500.00.
- \* Duran Roofing quoted \$3,150.00 to fix the fascia board in the school building. J R Construction quoted \$3,000.00. The junior warden will weigh the options and choose one of the companies to begin work.
- \* J R Construction quoted \$5,000.00 to build a wooden wheelchair ramp from the parking lot to the door of the youth building. The junior warden has asked for an estimate for a concrete ramp instead.
- \* A contractor who formerly worked for the city of Richmond has contacted Calvary, offering to discuss flood mitigation. He will meet with the building and grounds committee on August 22.
- \* There is no word on the status of the zoning of the house next to the youth building.

## Committee Reports

- \* Roy Haley summarized the five-page quarterly Outreach report summarizing the many outreach activities Calvary has undertaken this year. The Spaghetti Dinner netted \$3,570.00 for Outreach initiatives. Roy will have copies of the Outreach report available during Rally Day.
- \* Newcomer Team delivered three loaves of bread and announces that three new families are joining Calvary!

## New Business

- \* None.

## Old Business

- \* None.

The vestry said a closing prayer and adjourned at 7:00PM.